Project Engineer

Description
WorkTech is looking for a qualified and enthusiastic Project Engineer to join our energetic team.

Responsibilities
• Setting project milestones and coming up with strategies to value engineer the project

• Maintaining project timeframes, budgeting estimates and status reports

• Managing resources for projects, such as relevant tools, software and resources

• Coordinating project team members and developing schedules and individual responsibilities

• Conducting daily and weekly meetings

• Attending and leading client handover/technical update calls

• Using project management tools to track project performance and schedule adherence

• Conducting risk assessments for projects

• Organizing meetings to discuss project goals and progress

• Perform and lead QA

• Overtime allocation, approval and management

• Ensuring all milestones and deadlines are met

• Assist the team in troubleshooting the coding challenges

Requirements

• Bachelor's or master's degree in computer science, IT, Project Management

• Minimum 3 to 5 years of proven experience in IT Project Management

• PMP certification preferred (if not you can still apply)

• Experience with agile project management

• Advanced computer skills and knowledge of all tech stacks

Hiring organization
WorkTech

Employment Type
Full-time

Working Hours
08:00AM to 05:00PM

Date posted
October 25, 2023

• (CMS, React Native, Node JS, React JS and Laravel)

• Experience with Slack, MS Projects, Trello, Zoho Projects, Asana or other relevant Project management tools

• Leadership skills for managing projects and the teams involved with them

• Strong written and verbal communication skills to coordinate with team members/clients

• Analytical and problem-solving skills to handle any issues that occur during project completion

• Organization and time management skills to keep projects on track and within budget

• Excellent resource planning, multi-tasking and task scheduling skills

Note:

This is a full time and 100% office based job.